

fig. 1

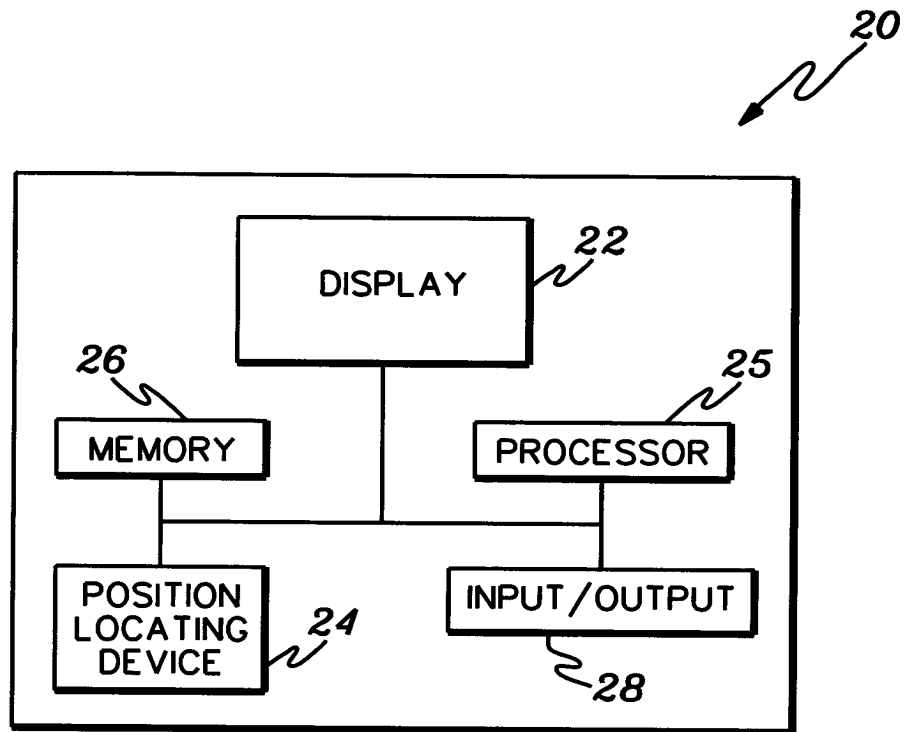


fig. 2

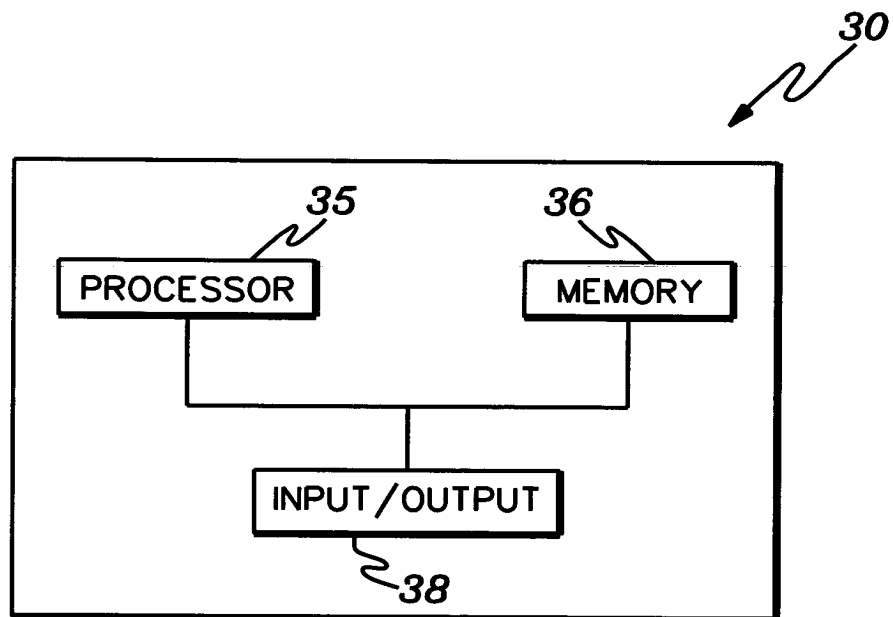


fig. 3

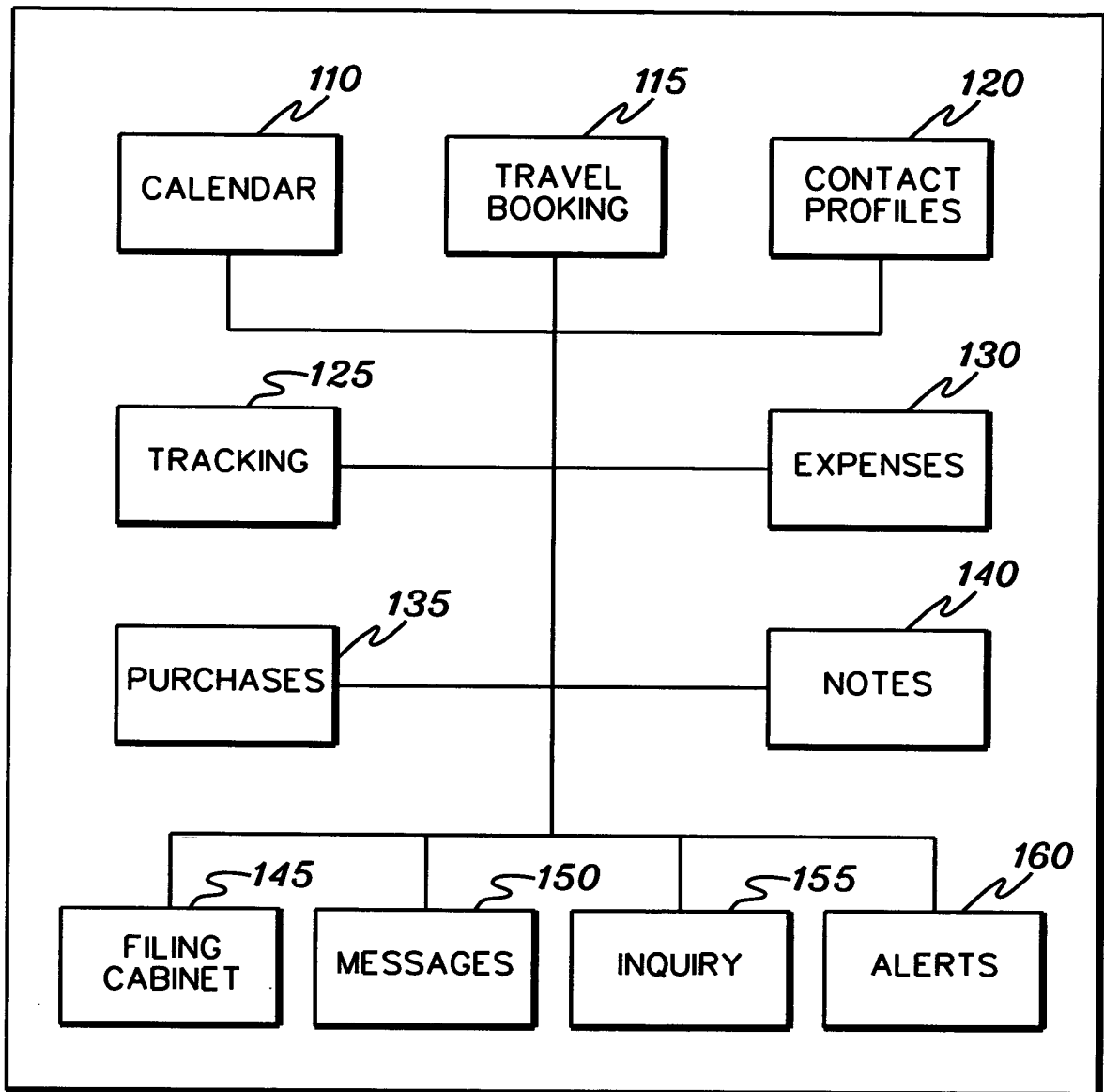


fig. 4

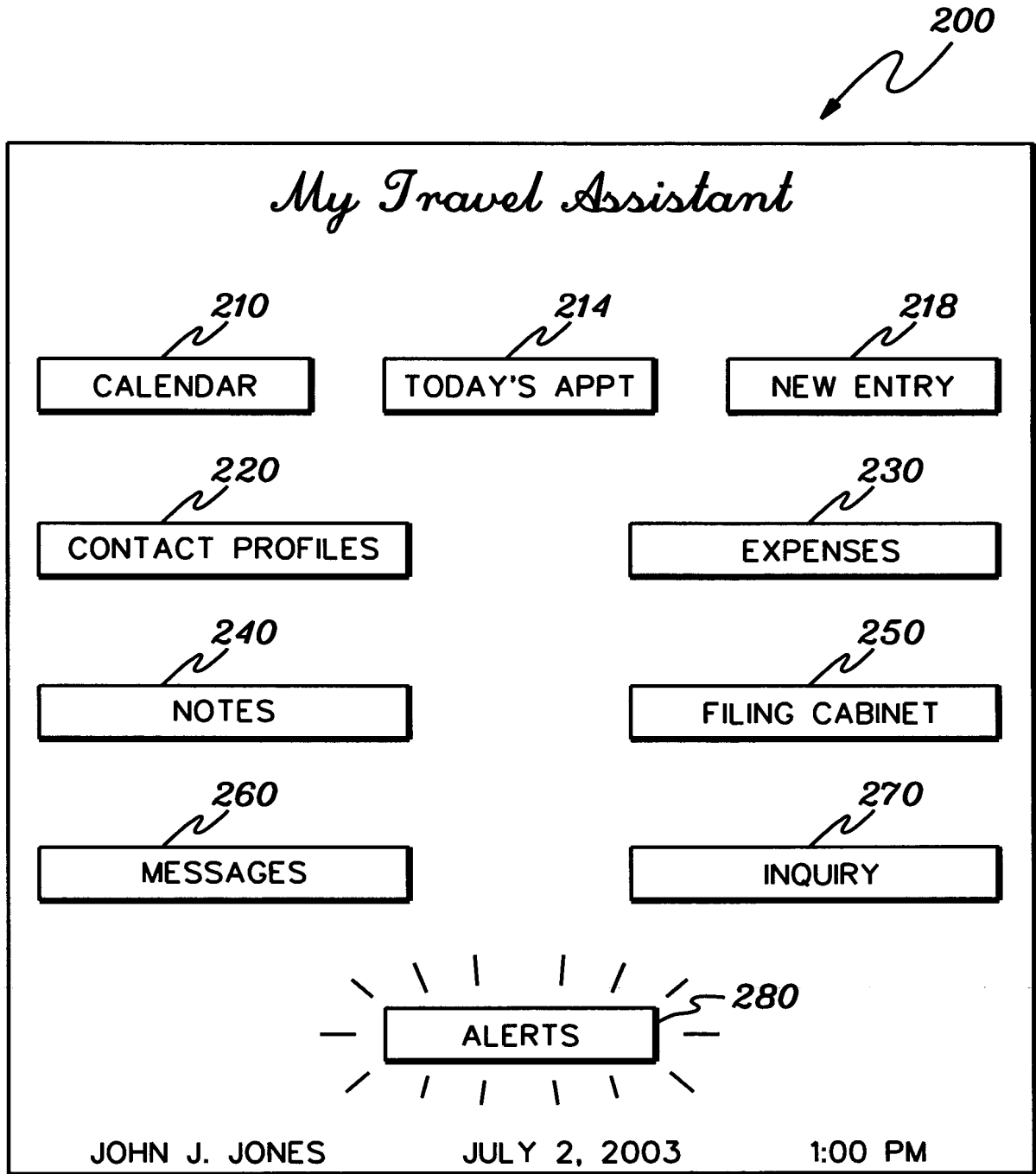


fig. 5

300 ↗

Appointments

DATE	TIME	CONTACT	LOCATION	TRAVEL PREF
JULY 2	9:30AM	D. SMITH	SARATOGA SPRINGS, NY	AUTO
JULY 2	11:30AM	J. DOE	ALBANY, NY	AUTO
JULY 2	4:30PM	R. RAY	NEW YORK CITY	TRAIN
JULY 2	9:00PM	V. KING	CHICAGO, IL	AIR

NEW ENTRY

DATE

TIME

CONTACT

LOCATION

TRAVEL
PREF

EXPENSES

INQUIREY

MAP

DELETE

EXPENSES

INQUIREY

MAP

DELETE

EXPENSES

INQUIREY

MAP

DELETE

EXPENSES

INQUIREY

MAP

DELETE

HOME

BACK

FORWARD

fig. 6

400

Contact Profiles

410 420 430

[FIND] [EDIT] [ADD]

NAME _____

COMPANY _____

TITLE _____

ADDRESS _____

CITY _____ STATE ____ ZIP _____

PHONE (OFFICE) _____

450 (CELL) _____

 (HOME) _____

TRAVEL PREFERENCE: AUTO ☐ TRAIN ☐ AIR ☐

[ENTER]

fig. 7

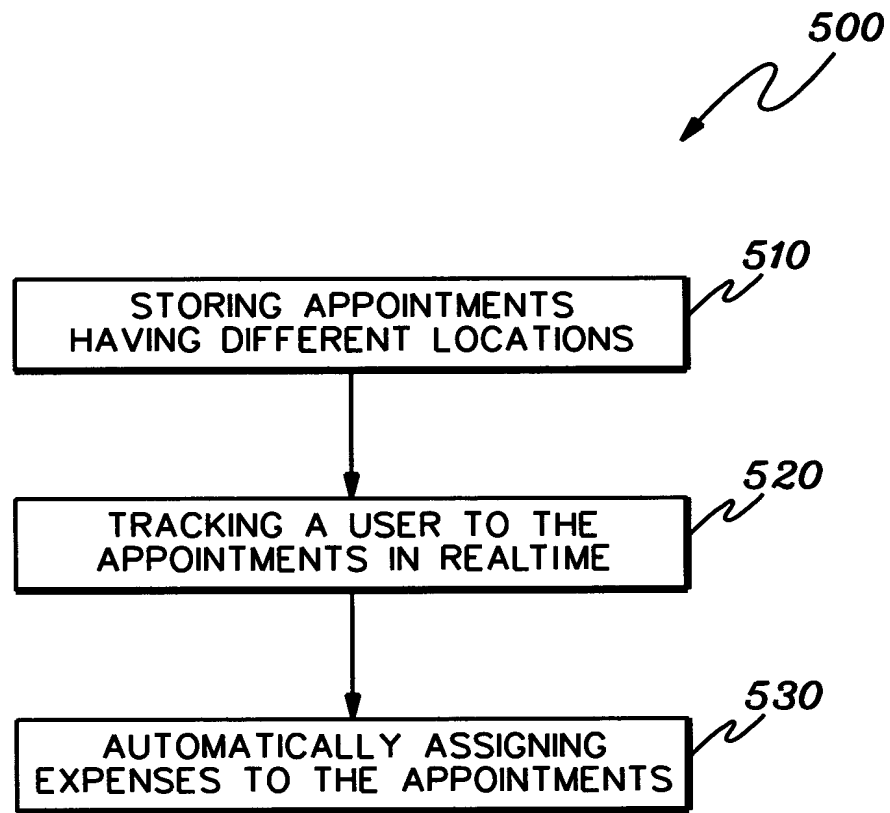


fig. 8

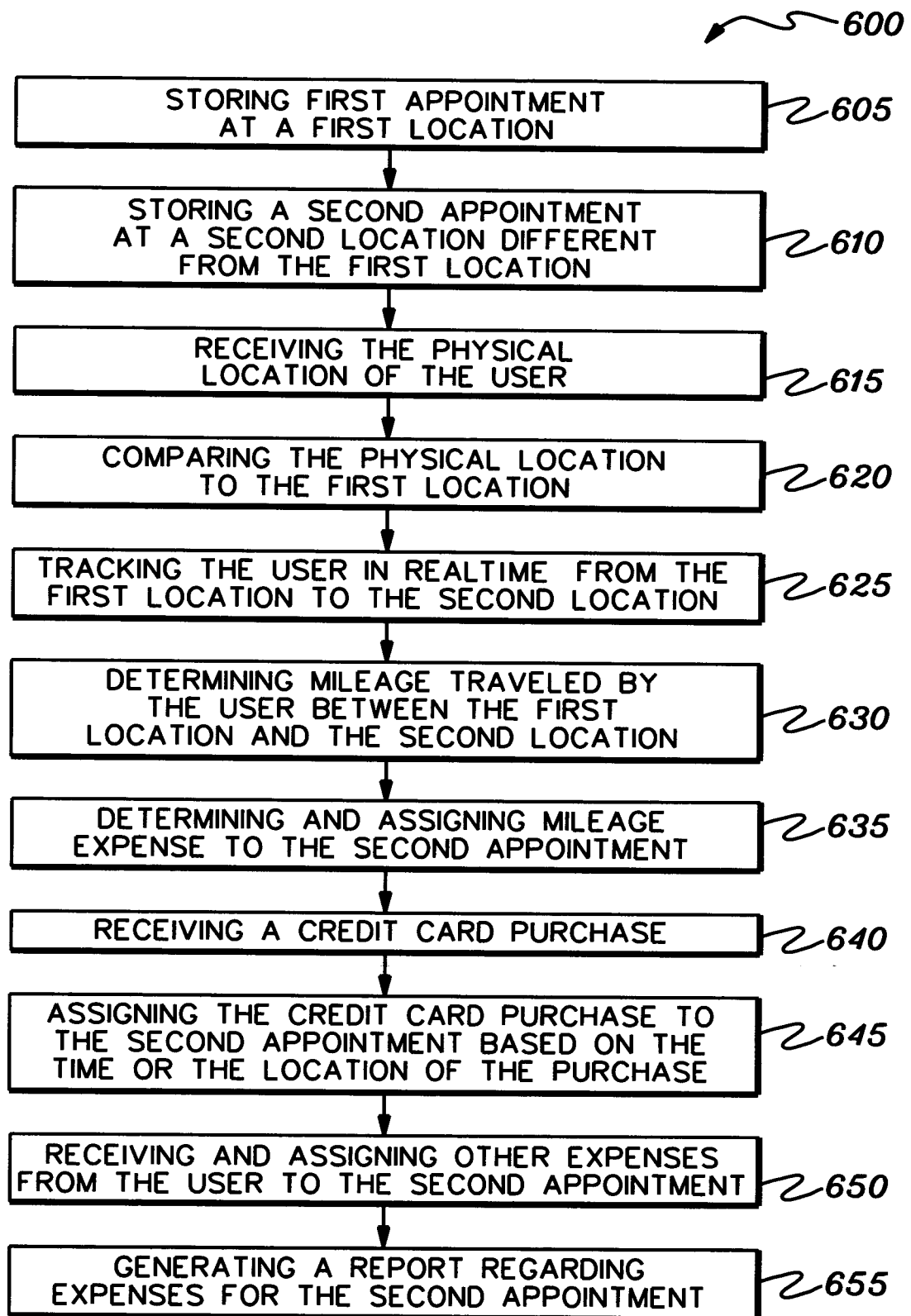


fig. 9

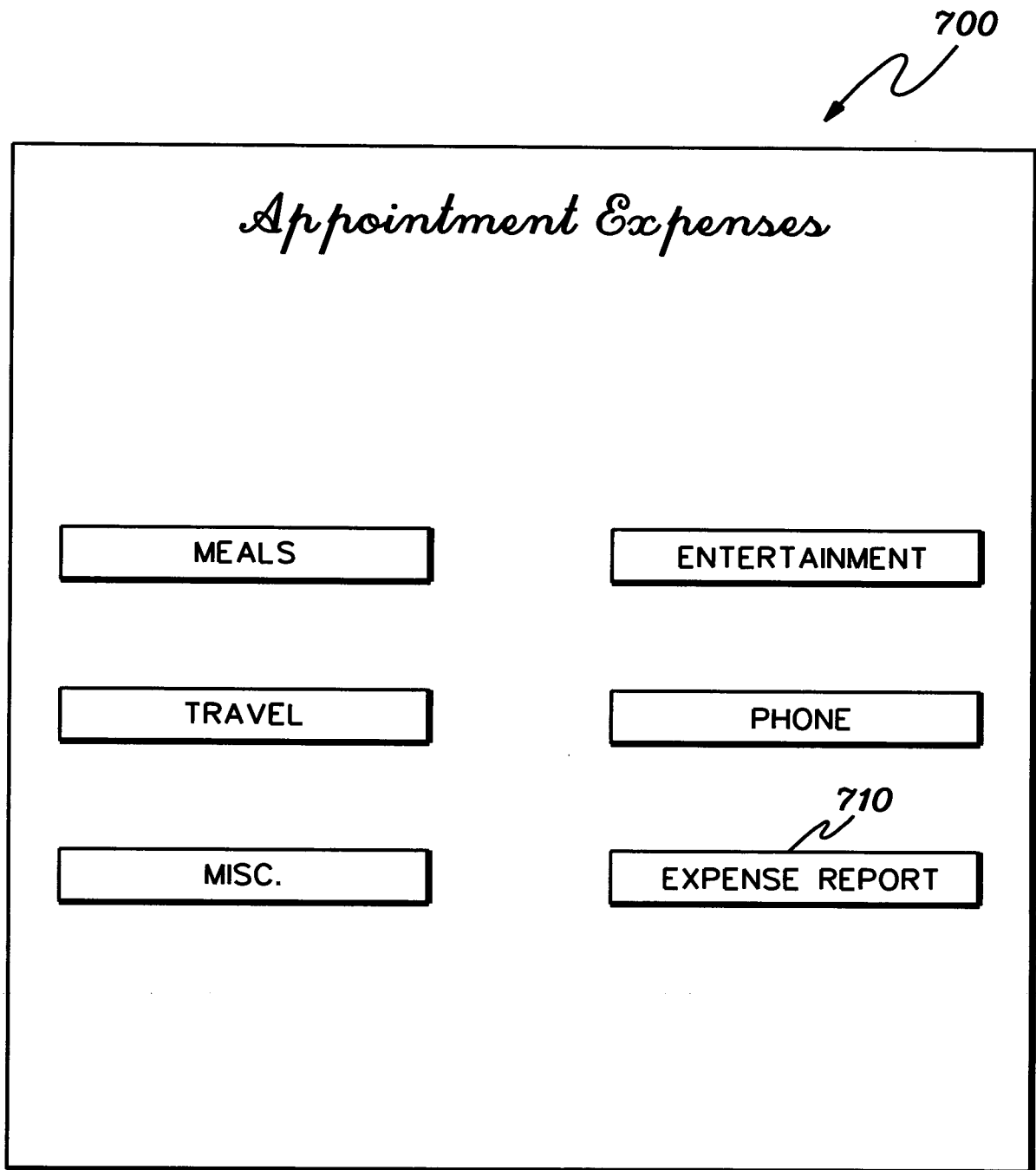


fig. 10

800
↙

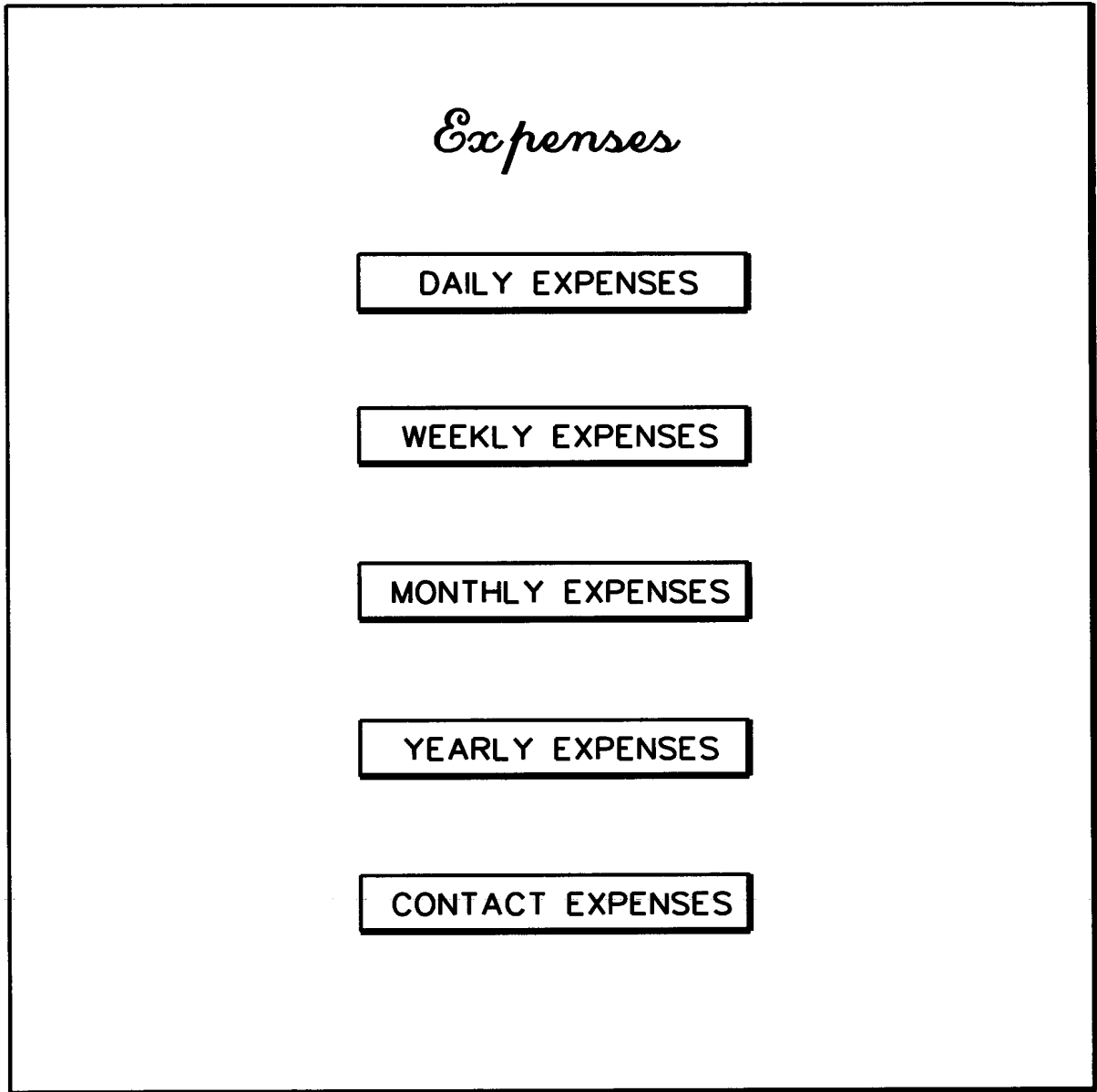


fig. 11

900 ↗

11/18
2225.002

<i>Daily Expenses Report</i>									
DATE	TIME	FROM	TO	MILES	TOLLS	FUEL EXP- OTHER	PARKING	TOTAL EXPENDED	TOTAL MILES@\$.36
JULY 24, 2003	9:52A 10:15A	SCH'DY	ALB	18.3	\$0.20		\$4.00	\$0.20	\$10.59
	10:40A 12:45P	ALBANY	GLENS FALLS	67.6					\$24.37
	1:18P 1:32P	GLENS FALLS	LAKE GEORGE	12.7					\$4.57
	2:57P 4:26P	LAKE GEORGE	ALBANY	83.7		\$22.56		\$22.56	\$30.13
SUB TOTAL				182.3	\$0.20	\$22.56	\$4.00	\$26.26	\$65.66
								TOTAL	\$92.42

fig. 12

1000

Weekly Expense Report

WEEK ENDING JULY 25, 2003

EXPENSE ITEM	21	22	23	24	25	TOTAL
AIR FARE	\$328.00					\$328.00
AUTO EXPENSE		\$14.42	\$77.25	\$88.22	\$38.64	\$218.63
CAR RENTAL	\$179.86					\$179.86
OTHER TRANS						
TAXI						
BREAKFAST						
LUNCH						
DINNER						
PHONE						
ROOM	\$139.00					\$139.00
LAUNDRY						
PARKING	\$14.00			\$4.00	\$12.00	\$30.00
TOLLS	\$3.20			\$2.00	\$8.60	\$12.00
ENTERTAINMENT	\$154.18	\$37.50				\$191.68
OFFICE SUPPLIES		\$21.85				\$21.85
GRATUITUES	\$5.00					\$5.00
OTHER EXPENSE						
TOTALS	\$823.24	\$73.87	\$77.25	\$92.42	\$59.24	\$1126.02

fig. 13

1100 ↗

Appointments					EXPENSES
DATE	TIME	CONTACT	LOCATION	TRAVEL PREF	
JULY 2	9:30AM	D. SMITH	SARATOGA SPRINGS, NY	AUTO	<input type="button" value="NOTES"/> <input type="button" value="FILING
CABINET"/> <input type="button" value="\$15.05"/> <input type="button" value="INQUIREY"/> <input type="button" value="MAP"/> <input type="button" value="DELETE"/>
JULY 2	11:30AM	J. DOE	ALBANY, NY	AUTO	<input type="button" value="NOTES"/> <input type="button" value="FILING
CABINET"/> <input type="button" value="\$10.75"/> <input type="button" value="INQUIREY"/> <input type="button" value="MAP"/> <input type="button" value="DELETE"/>
JULY 2	4:30PM	R. RAY	NEW YORK CITY	TRAIN	<input type="button" value="NOTES"/> <input type="button" value="FILING
CABINET"/> <input type="button" value="\$67.00"/> <input type="button" value="INQUIREY"/> <input type="button" value="MAP"/> <input type="button" value="DELETE"/>
JULY 2	9:00PM	V. KING	CHICAGO, IL	AIR	<input type="button" value="NOTES"/> <input type="button" value="FILING
CABINET"/> <input type="button" value="\$375.00"/> <input type="button" value="INQUIREY"/> <input type="button" value="MAP"/> <input type="button" value="DELETE"/>
<u>NEW ENTRY</u>					
<input type="button" value="DATE"/>	<input type="button" value="TIME"/>	<input type="button" value="CONTACT"/>	<input type="button" value="LOCATION"/>	<input type="button" value="TRAVEL
PREF"/>	
				<input type="button" value="HOME"/> <input type="button" value="BACK"/> <input type="button" value="FORWARD"/>	

fig. 14

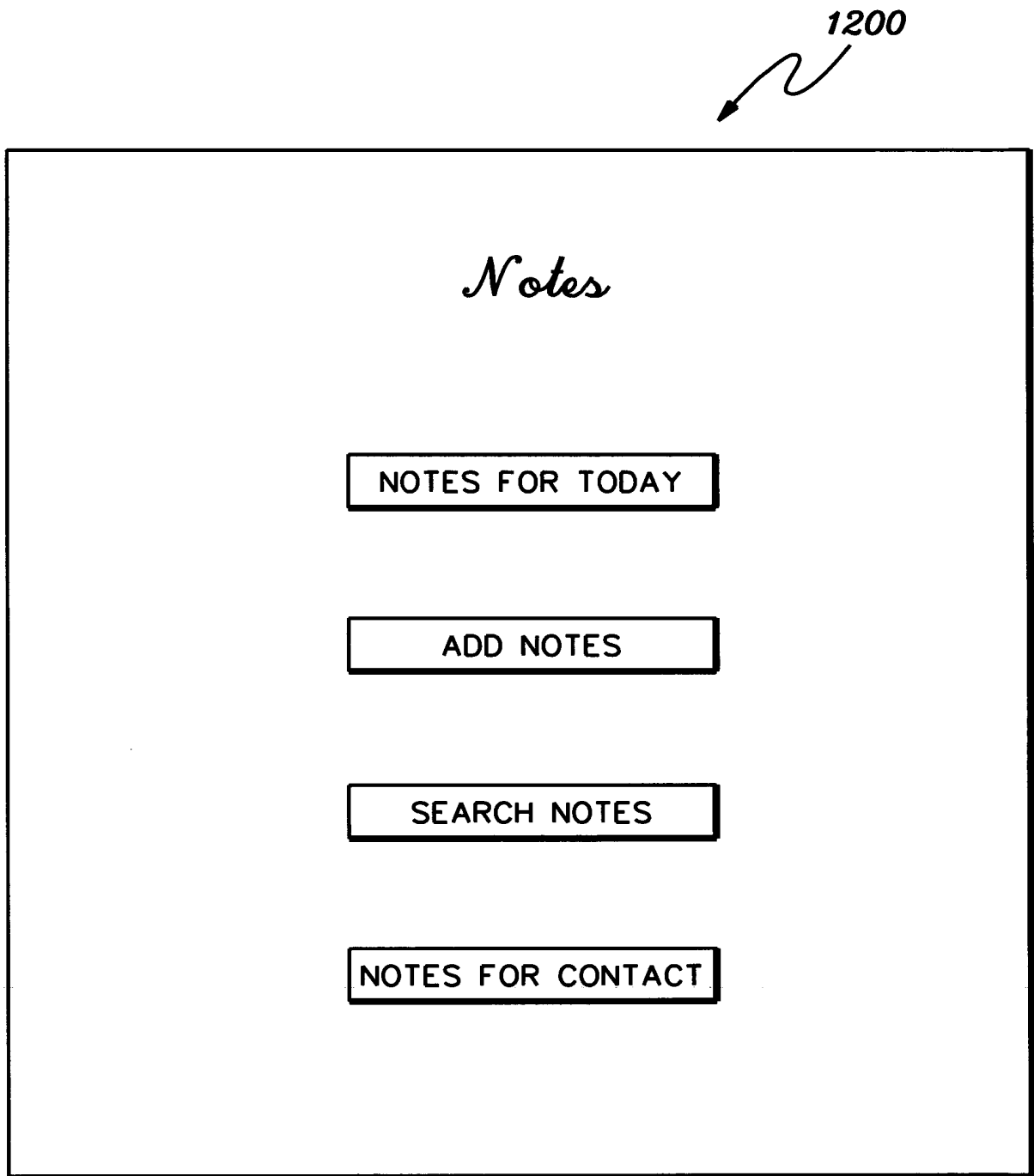


fig. 15

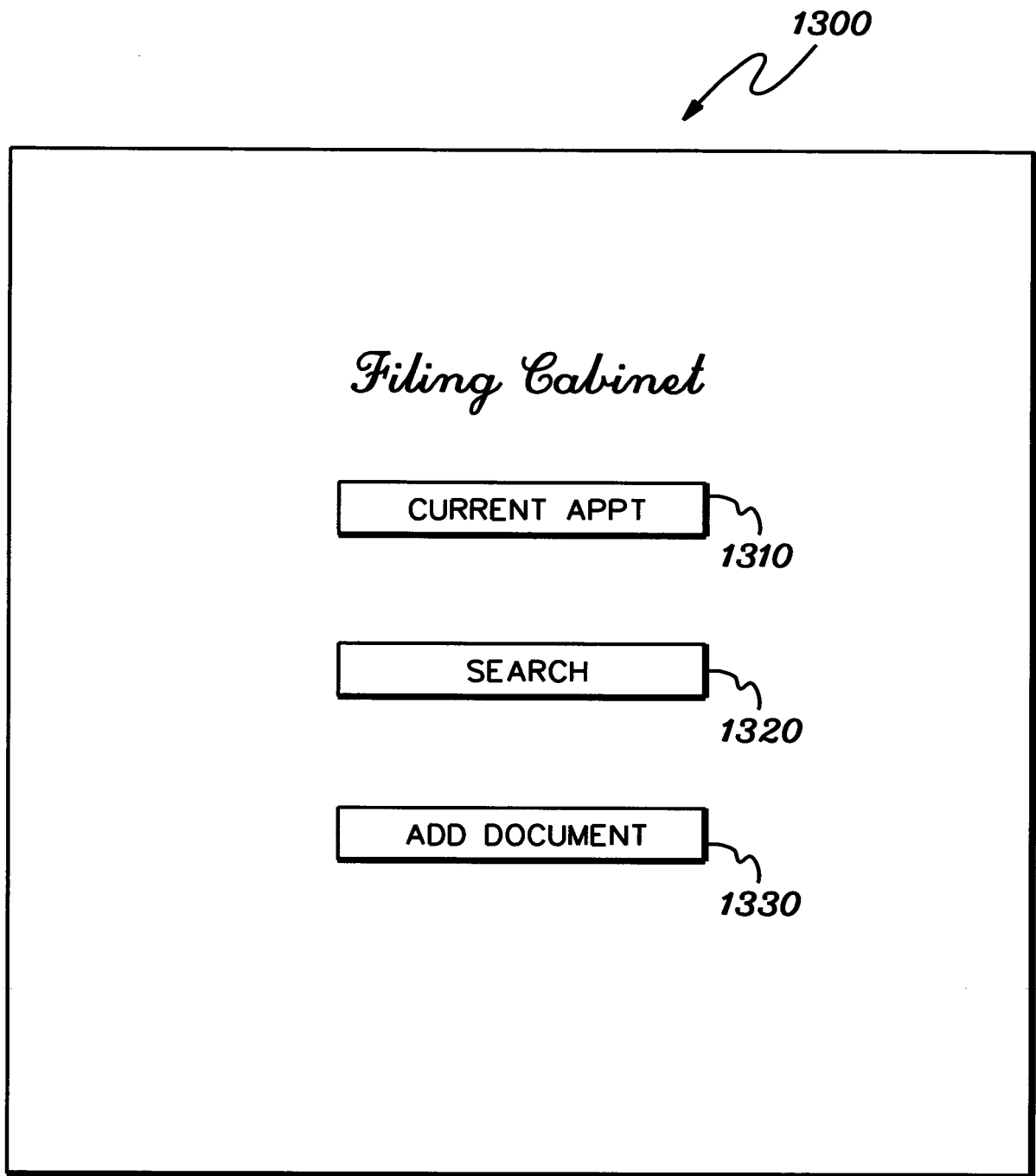


fig. 16

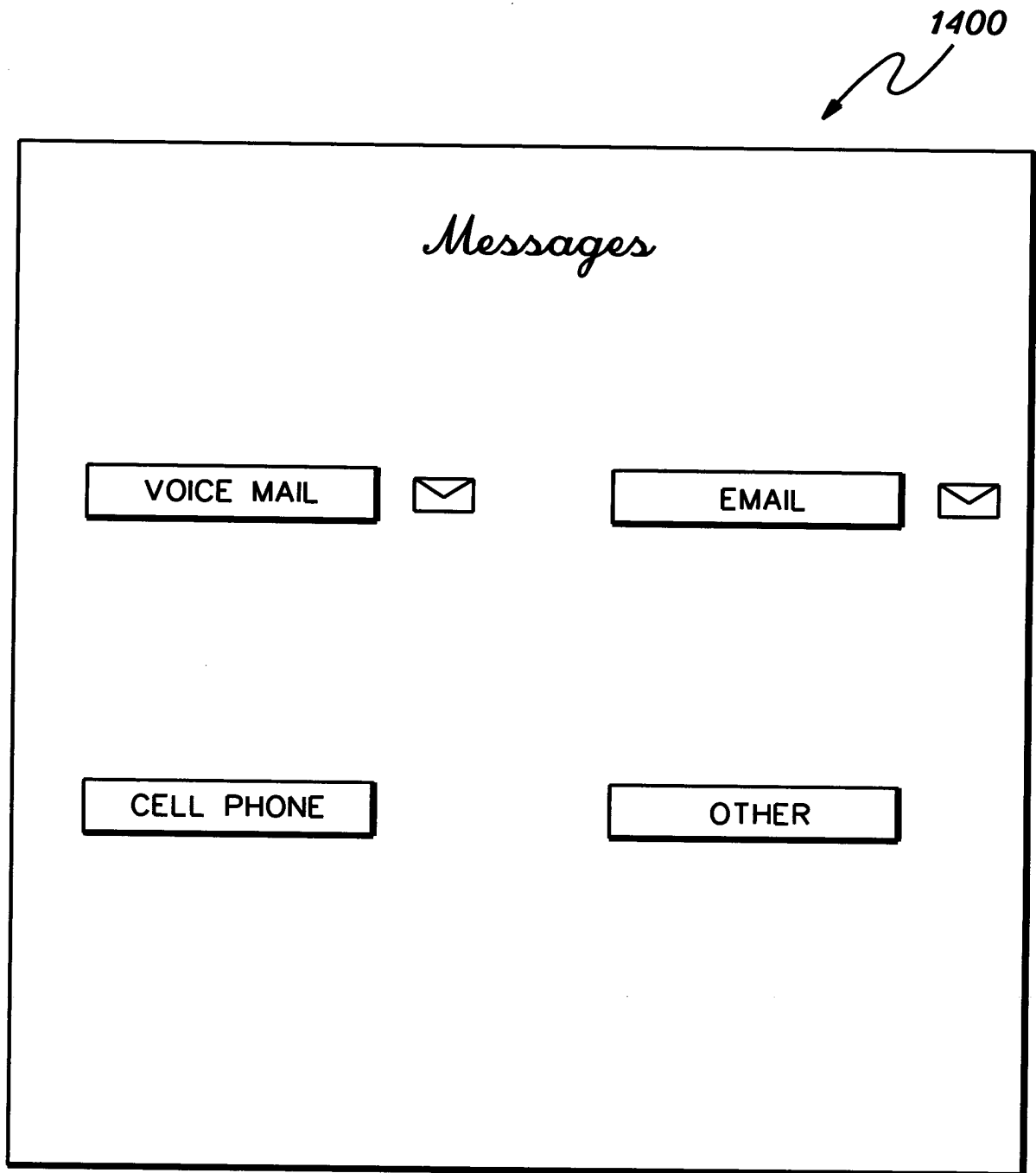


fig. 17

1500

Inquiry

YELLOW PAGES

A-Z	CAT #1	CAT #1	CAT #1
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LOCAL ATTRACTIONS

ENTERTAINMENT		AMUSEMENT	
SPORTS		HISTORICAL	
DEPT. STORES	PHARMACY	MEDICAL	
AUTO REP	ATM'S	CHURCHES	
LODGING	MUSIC	MUSEUMS	
CHILDREN'S ATTRACTIONS			

RESTAURANTS

SEA FOOD	STEAK	ITALIAN	FRENCH
MEXICAN	CHINESE	FST FD	OTHER

FLIGHTS

fig. 18

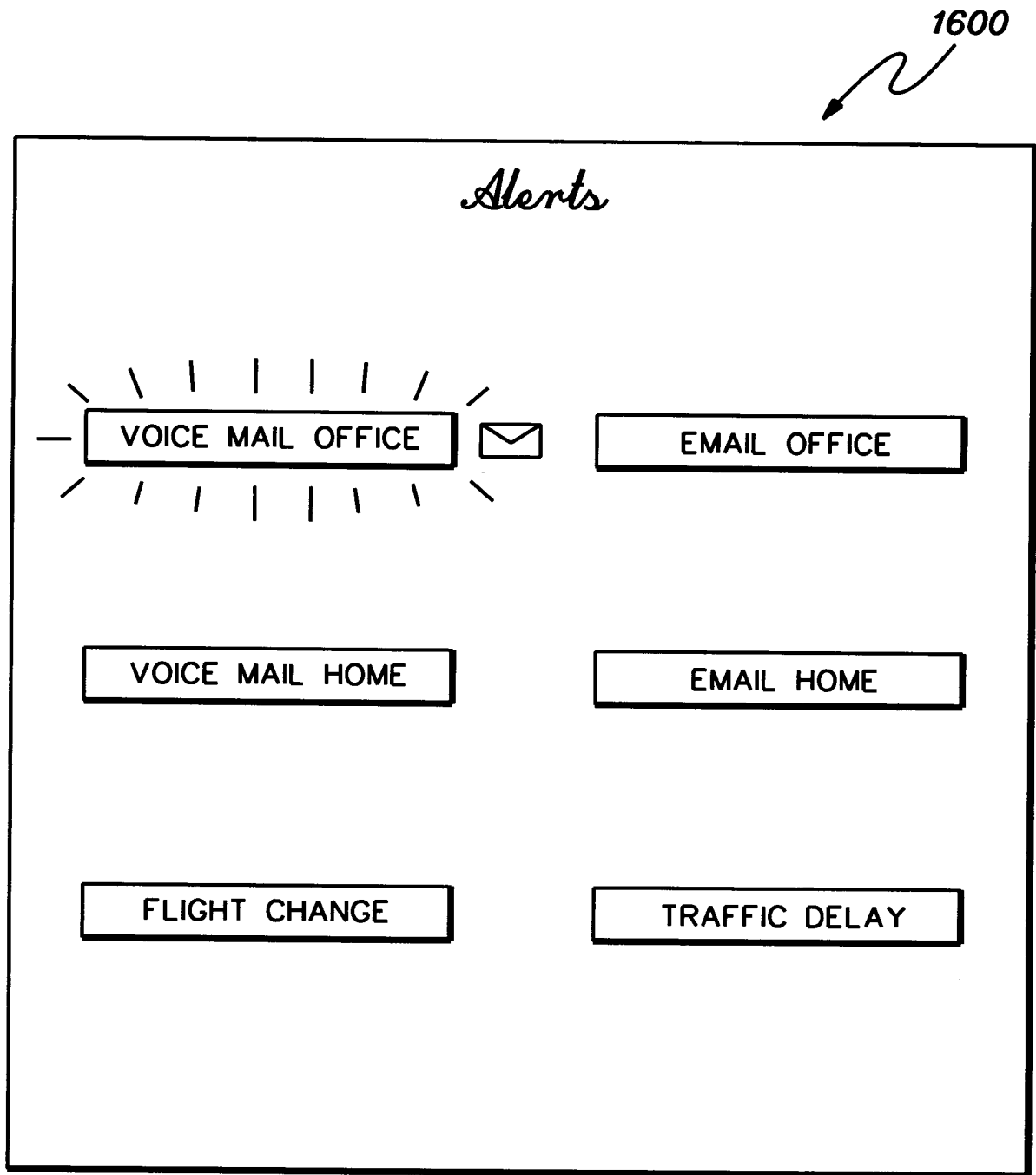


fig. 19